

# Westfield Fire and Rescue District

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Special Meeting  
April 22, 2020

*Trustee Horner opened the meeting via Google Duo on April 22nd at 4:04pm. Roll call: Horner- here, Schmidt- here, Patterson- here.*

- Chief Fletcher in attendance.

## Comments from the floor

- N/A

## Minutes to be approved

- *March 2<sup>nd</sup> – Trustee Schmidt would like to amend the minutes to read “maintenance on a WFRD vehicle”, not on a township vehicle. Trustee Horner makes a motion to approve the minutes as amended; seconded by Schmidt. Roll call: Schmidt-aye, Patterson-aye, Horner-aye; motion passes.*
- *March 16<sup>th</sup> - Accepted as presented. Trustee Horner makes a motion to approve the minutes as amended; seconded by Schmidt. Roll call: Schmidt-aye, Patterson-aye, Horner-aye. Motion passes.*
- *March 24<sup>th</sup> - Accepted as presented. Trustee Horner makes a motion to approve the minutes as amended; seconded by Schmidt. Roll call: Schmidt-aye, Patterson-aye, Horner-aye. Motion passes.*
- *April 6<sup>th</sup> - Accepted as presented. Trustee Horner makes a motion to approve the minutes as amended; seconded by Schmidt. Roll call: Schmidt-aye, Patterson-aye, Horner-aye. Motion passes.*

## Fiscal Officer Report

- FO Kurtz in attendance.
- Payment Listing- totals \$16,192.40 (See Attached).
  - Trustee Schmidt questioned the payment to Westfield Center. This is for 1<sup>st</sup> quarter taxes (withholdings from employees that live within the village).

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- Trustee Horner questioned the payment to Cleveland State University. This is for online training that is offered by a Cleveland firefighter. Chief can assign the *online* classes for members of the department to complete. The attendance is documented electronically.
- Trustee Schmidt questioned the payment to the Card Service Center. Purchases were paid on the credit card due to the WFRD not having accounts already established with those companies. The purchases were for PPE (N-95 masks) as well as the weather antenna.

***Trustee Horner makes a motion to pay the bills totaling \$16,192.40; seconded by Patterson. Roll call: Schmidt-aye, Patterson-aye, Horner-aye. Motion passes.***

- Fund Status (See Attached)

Pooled Investments- \$101,581.29  
Primary Checking- \$243,375.49  
Total Fund status- \$344,956.78

- Appropriation Status (See Attached)
- Correspondence (See Attached)

- A check was received from the OTARMA CARES Program for financial relief in the amount of \$500.00. Funds will need to be appropriated accordingly. Chief Fletcher would like to place this into the PPE account line item. Funds will need to be appropriated accordingly.

***Trustee Horner makes a motion to apply the OTARMA CARES Program gift of \$500.00 into the PPE account; seconded by Schmidt. Roll call: Schmidt-aye, Patterson-aye Horner-aye. Motion passes.***

## Old Business

- New signage for building

Westfield Fire and Rescue District

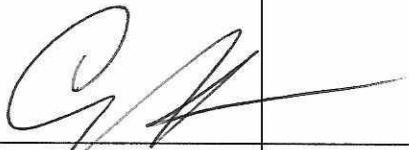
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*Respectfully submitted by:*

*Amy M. Banfield*

*Date approved: 5-4-20*

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*Trustee Craig Horner, Chair*



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*Trustee Micheal Schmidt*



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*Trustee Kent Patterson*